



THOMAS JEFFERSON EMS COUNCIL, INC.

Board of Directors Agenda

400 Martha Jefferson Dr. Ste 100

Charlottesville VA 22911

13 July 2022

Call to Order 19:01

Roll – Present:

- R. John Lye, Lake Monticello, President
- Hal Schaffer, Louisa Rescue, Vice President
- Peter Davidson, CARS, Treasurer
- Will McLaughlin, Louisa County
- Meade Whitaker, Albemarle County
- Noah Hillstrom, Madison Co. EMS
- Carty Yowell, Madison County
- Dr. George Lindbeck MD, Regional OMD
- Debbie Smith, Fluvanna County
- Hezedeon Smith, Charlottesville Fire Department
- Courtney Lambert, RN, Martha Jefferson Hospital
- Kristin Hawk, Louisa County Fire & EMS
- Peppy Winchel, TJEMS, Executive Director

Absent

- Melissa Meador, Greene County, Secretary
- Dr. Debra Perina MD, OMD/UVA
- Tony Reid, Rockfish VFD
- Mike Riddle, Wintergreen
- Sean Wood, Roseland Rescue
- Dr. Jeff Alberts, MD, MJH Physicians
- Melanie Welcher, WARS
- Russell Gibson, Nelson County

Ratification of new Board member

Wil McLaughlin ratified to replace Wanda Colvin, Louisa County.

Motion – Hal Schaffer, 2nd – Kris Hawk; APPROVED

Approval of Minutes – John Lye

Motion Pete Davidson, 2nd – Hal Schafer; APPROVED

Recognition of Proxy Members and Guests – John Lye

Proxy: Hal Schaffer for Lily Bramble, *Holly Grove Rescue*

Guests: Val Quick, UVA Trauma

Chris Vernovai, OEMS/CHaTR



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Executive Director Report – Peppy Winchel

1. OEMS

- a. Chris Vernovai given the floor for OEMS report:
 - i. Status of Regional Council workplans, confirmed that the Councils' MOU has been extended through FY23Q1 until workplans approved through OEMS and new MOU established.
 - ii. Recommended that meetings be adjusted to prevent any quarterly deliverables from being approved after deadline of the quarterly report. Peppy Winchel has been requesting extensions for the 2 weeks after the deadline to get Board approvals.
 1. John Lye stated the meeting schedule was listed in Bylaws, so the change would need to occur with change in Bylaws
 2. Peppy Winchel stated it is also a matter of management, and can be rectified by ensuring quarterly deliverables are approved prior to the deadlines.
 - iii. Symposium registration should open in August. Registration will be \$100
- b. Sophie Kershner, TJEMS PI Coordinator, is generating ESO reports – if you need specific items, we can generate quarterly/monthly reports for you/help you with access to ESO modules.
- c. Quarterly activities
 - i. Regional Medical Protocols, Regional Medication Restocking Program, Hospital Diversion Plan
 1. Peppy Winchel stated that 2 staff recently hired for review/revision of all TJEMS plans. Approval of current plans needed to meet quarterly deliverables, revisions will be communicated to OEMS after BOD approval.
Motion to approve all three as currently exist – Meade Whitaker, 2nd
Pete Davidson- APPROVED

2. Outstanding Action Items

- a. Auto insurance – Budget Line item for Auto Insurance is for total Cincinnati Insurance Premium. The Auto Insurance premium (\$1834) is for 3 vehicles (Explorer, Crown Vic, and Cargo Trailer) and hired/non-owned. Additional premium is for Property (\$594), General Liability (\$550), Crime (\$125), Workers' Compensation (\$815) and Terrorism (\$100).
- b. Americorps VISTA – awaiting decision on concept paper to submit full proposal
- c. DUNS number – Found that TJEMS had 2 separate DUNS numbers, which was preventing the TJEMS App to be uploaded to platforms (erroneous DUNS conflicted with one on file). DUNS issue rectified, TJEMS App now in process to be published next week.

3. Personnel

- a. Chris Marotta – Project Coordinator – TJEMS App (PT)
- b. Alecia Hamm, MEd, NRP/EC – TJEMS Planner
- c. Michael Pearson, AEMT/EC – TJEMS CISM Planner



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4. Programs

a. Training

i. VILT

1. August – Trauma (Jeff Young/Val Quick, UVA Trauma presenting)
2. Speakers are filling spots into 2023.

ii. EMR

1. Interest received for EMR at some VFD in region. Please contact office/Denise Wall if you have partner FD interested

iii. EMT

1. Please contact office/Denise Wall if you:
 - a. Are scheduling an EMT class for the Fall22 or beyond
 - b. Interested in hosting/need instructors for an EMT class

b. Mental Health/Wellness/CISM

- i. Region 10/ RRCSB – training – MHFA, CRI/ACE, EMS CE being coordinated with Region 10
- ii. SPARC of Hope walk/run – 8Oct22 - Register your team!

c. Website and app

- i. As addressed above, found administrative challenge/now able to get TJEMS App published.
 1. TJEMS Patient Care Guidelines only available electronically from our website.

d. Vulnerable populations

- i. Autism training – plan to schedule sessions in Sept/Oct22
- ii. Sentara Cares/Martha Jefferson Foundation – just awarded TJEMS \$12K for planning and program coordination for CE and Public Forums. TJEMS is coordinating Public Forums to bring law enforcement, fire departments, EMS agencies, and the public together to discuss and train on how to respond to incidents that involves specific vulnerable populations, such as patients with autism, hospice patient), geriatric patients, pediatric patients, intellectual and developmentally challenged patients, and patients that are victims of sexual assault. Providing an interagency unified presentation to the citizens of the Thomas Jefferson region will show that the care of these patients which require special needs have a coordinated and support network in their provision of care.

Treasurers Report - Pete Davidson – TJEMS is financially strong, both in working capital and savings. Any specific questions, please ask!

Old Business – John Lye

New Business – John Lye

- Peppy asked if anyone has any issues with OEMS updated Scope of Practice/Formulary, specifically with “Red-dot” skills. As of 1Jul22, if you don’t have



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updated personnel files documenting that red-dot skills have been verified, and/or you don't have a variance from OEMS, your personnel are practicing outside their scope of practice.

Adjournment 19:36